

# Toolkit on Digital Transformation for People-Oriented Cities and Communities

# Module 2:

## Developing a Digital Transformation Strategy for Cities

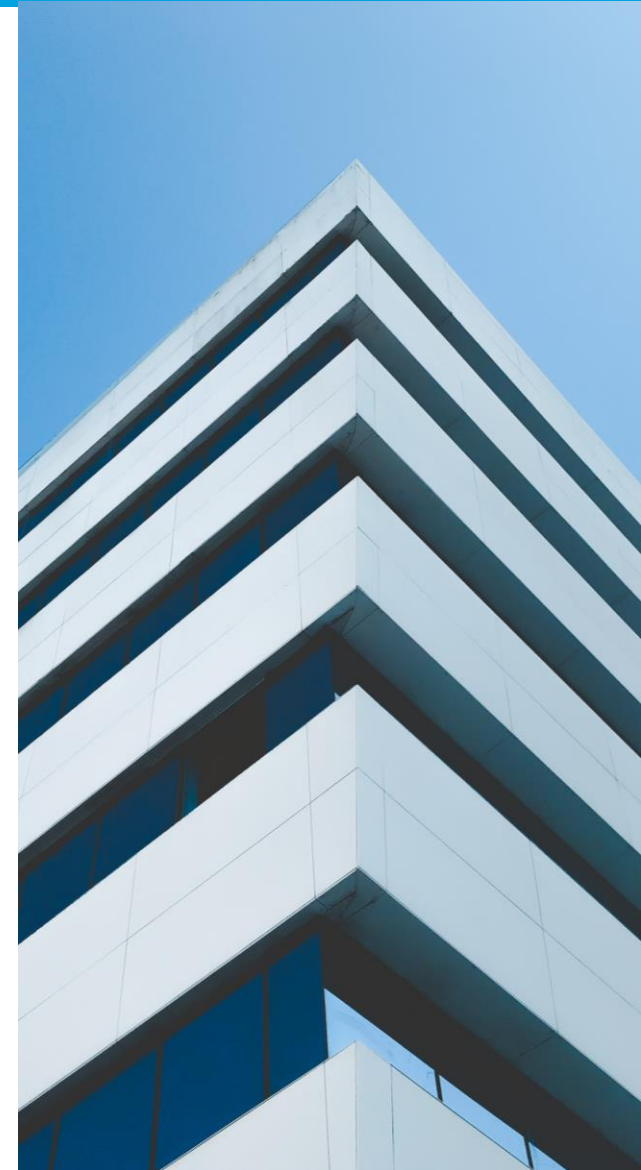


*Jointly developed by: ITU, UN-Habitat, UNDP, UNDESA*



## Module 2 – Developing a Digital Transformation Strategy for Cities

- This Module of the ITU Toolkit on Digital Transformation for People- Oriented Cities and Communities focuses on developing a digital transformation strategy for cities and communities.
- Cities and communities that are starting on their digital transformation journey will find the resources highlighted within this Module useful towards general planning and initiating the development of a strategy.
- This Module is also useful for cities and communities that have already made some headway into their general planning process but would like to validate the efficacy and completeness of their measures.



# Module 2 – Developing a Digital Transformation Strategy for Cities

This Module will cover the following topics:

1. Defining Digital and Digital Transformation Strategy
2. Assessing City's Level of Digital Maturity
3. Strategy Development Challenges in Cities and Communities
4. Digital transformation Strategy Opportunities in Cities and Communities
5. Key Tools for Developing a Digital Transformation Strategy for Cities and Communities
  1. Tool #1: City Leaders' Guide
  2. Tool #2: Smart Sustainable City Strategy
  3. Tool #3: Engaging Stakeholders
  4. Tool #4: Local Online Service Index (LOSI)
  5. Tool #5: Case Studies & Handbook





# 1. Defining Digital and Digital Transformation Strategy

# Digital and Digital Transformation Strategy Terminology

Digital	Digitization	Digitalization	Digital Transformation	Digital Transformation Strategy
<ul style="list-style-type: none"><li>encompasses electronic technologies that generate, store, and process data.</li></ul>	<ul style="list-style-type: none"><li>involves creating a digital representation of records, i.e. from analog to digital.</li></ul>	<ul style="list-style-type: none"><li>Is about enabling or improving processes using digital technologies and digitized data.</li></ul>	<ul style="list-style-type: none"><li>is about using digitization and digitalization to transform traditional processes and create new services and value for inhabitants.</li></ul>	<ul style="list-style-type: none"><li>Agreed upon plan of action describing organizational shifts and changes to better harness digital technologies.</li></ul>

# Building Blocks of Digital Transformation Strategy

Highest level of political and administrative support

Continuous engagement and organizational culture change

Simple and easy to communicate digital vision and objectives

Foundational infrastructure – digital and data infrastructure and architecture

Digital talent – staff with the right digital skills and experience in leading implementing urban digital transformation

Digital governance – institutional arrangements including governance structure to manage and govern digital technologies

Roadmap – clearly defined action plan

Funding and investment to implement the strategy

Change management and awareness

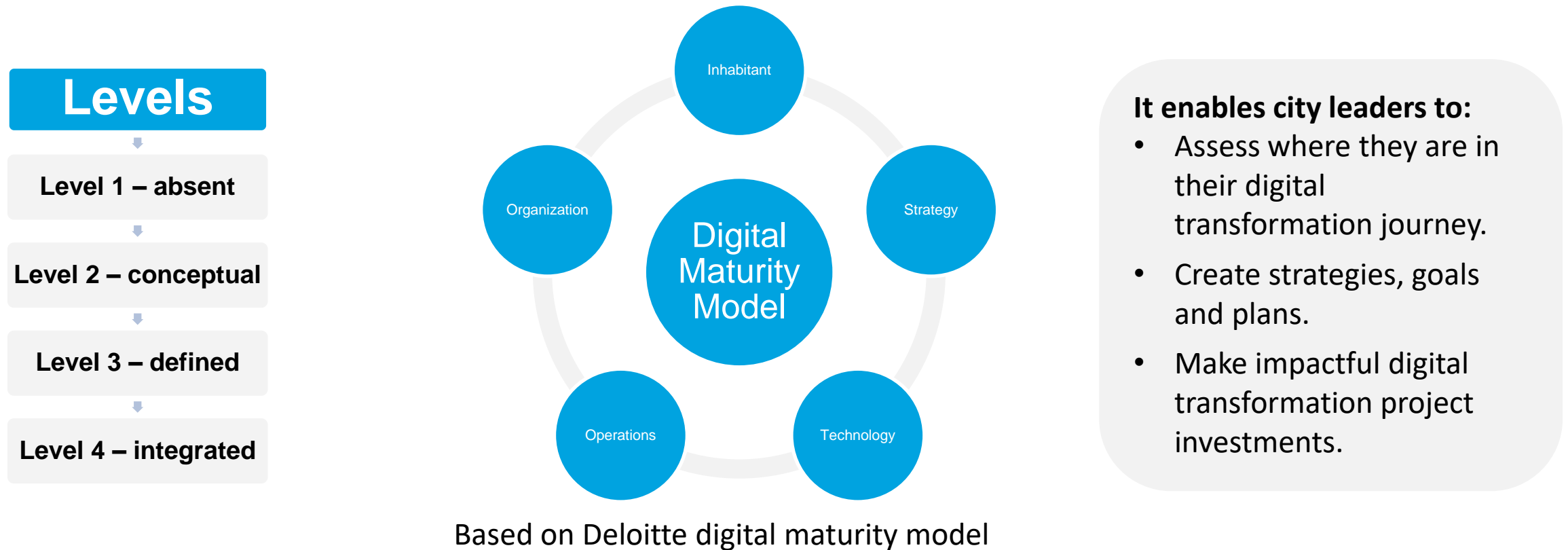


The background of the slide is a night-time photograph of a city skyline, with numerous skyscrapers illuminated by city lights. Overlaid on this image is a semi-transparent blue graphic consisting of a network of interconnected nodes and lines, resembling a globe or a digital mesh. The text '2. Assessing City's Level of Digital Maturity' is centered in white, bold font.

## 2. Assessing City's Level of Digital Maturity

# Digital Maturity Model

## A Tool to Enable Digital Transformation in Cities





# Digital Maturity Model

## A Tool to Enable Digital Transformation in Cities

Five clearly defined dimensions to assess digital maturity holistically across the city

- considering services to inhabitants and different interaction channels, inhabitant's experience and engagement, inhabitant's level of awareness and control of data

**Inhabitants and Visitors**



- assessing how it aligns to the overall city strategy and goals, how digital can enable the city, digital outcomes that the city needs to work towards and the optimal digital portfolio of the city

**Strategy**



- in terms of how to create, process, store, secure and exchange data, how to interact and engage inhabitants in the digital environments, how to connect and manage devices, and applications to deliver and manage services

**Technology and Data**



- defining how to execute processes and tasks using digital, how to streamline and improve processes, and how to operate digital infrastructure.

**Operations**



- assessing if the right organization culture to foster digital transformation exists, frameworks and policies to govern digital technologies, talent and skills to enable execution of digital strategy.

**Organization**





An aerial night view of a city, likely Shanghai, with numerous skyscrapers and a complex highway interchange. Overlaid on the city are several glowing yellow arcs that connect different points across the urban landscape, symbolizing a network or connectivity. The text '3. Strategy Development Challenge in Cities and Communities' is centered over the image in a large, white, sans-serif font.

# 3. Strategy Development Challenge in Cities and Communities



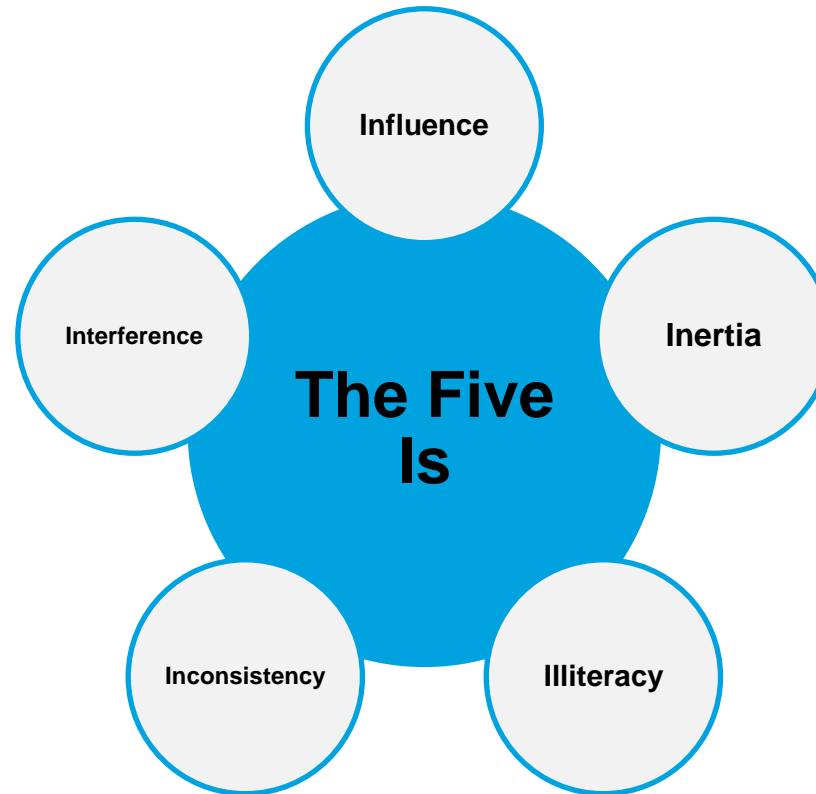
# Strategic Challenges for Cities and Communities

Transforming cities as a response to digital change is challenging and requires a structured approach particularly as cities comprises of different entities with different technological and social elements all of which can govern the success or failure of digital transformation.



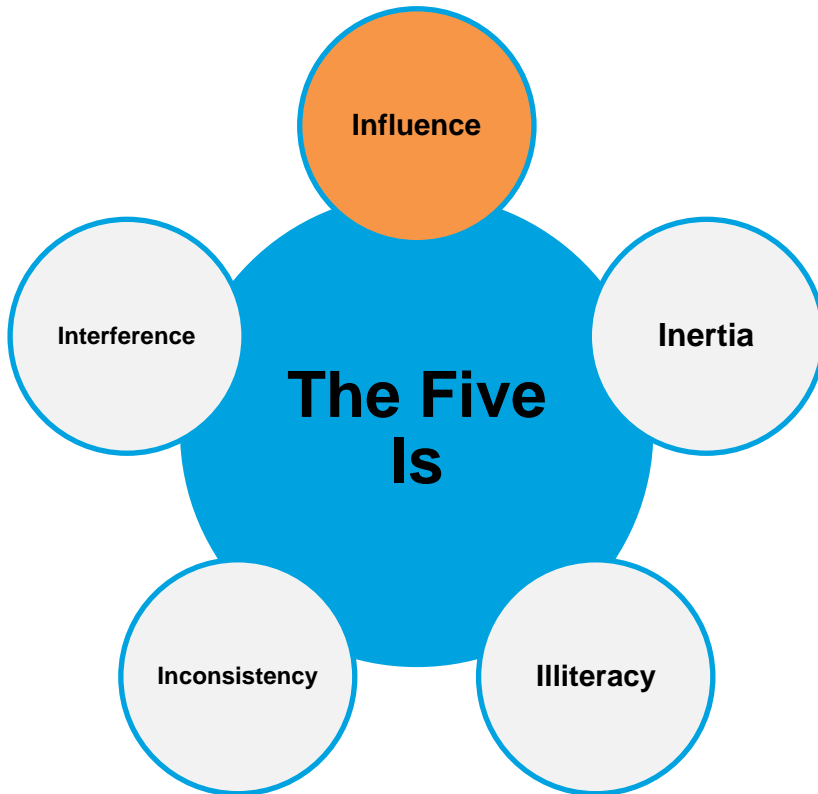


# Strategy Development Challenges



Reasons for failure during the Smart Sustainable City Strategy Development process

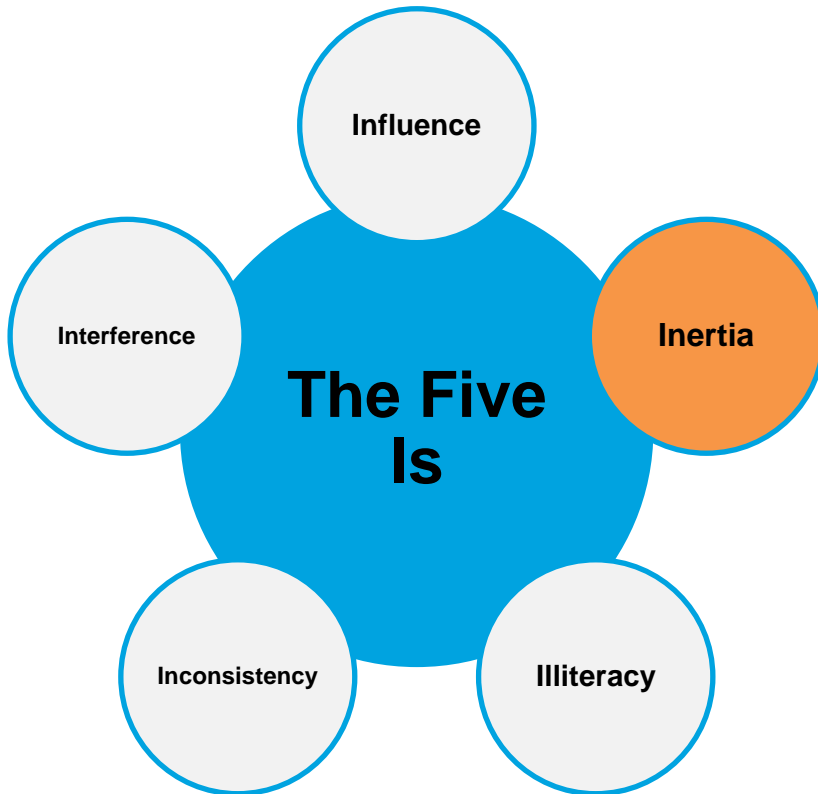
# Strategy Development Challenges



*Influence* can happen when any parties have undue say in the in strategy development or decision-making by having access to certain resources or to planners and politicians.

Reasons for failure during the Smart Sustainable City Strategy Development process

# Strategy Development Challenges

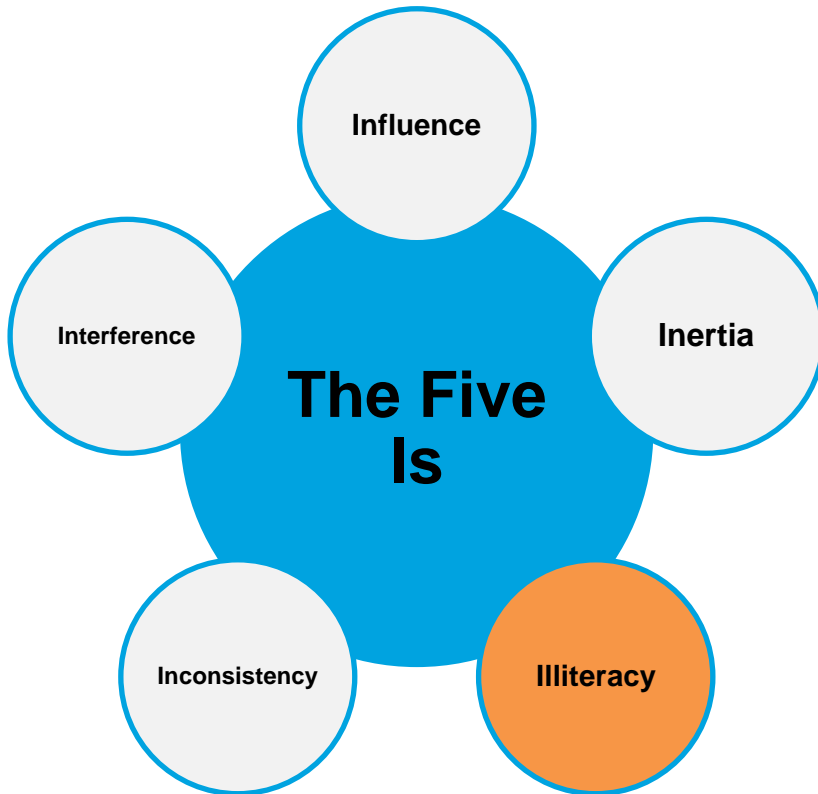


*Inertia* can occur when old and out-of-date standards, technologies, attitudes or methods can hinder forward smart sustainable city momentum.

Reasons for failure during the Smart Sustainable City Strategy Development process



# Strategy Development Challenges



*Illiteracy* in this case refers to a failure to explain the smart sustainable city undertaking to the public and other stakeholders, which affects public debates and discussions on planning issues.

Reasons for failure during the Smart Sustainable City Strategy Development process

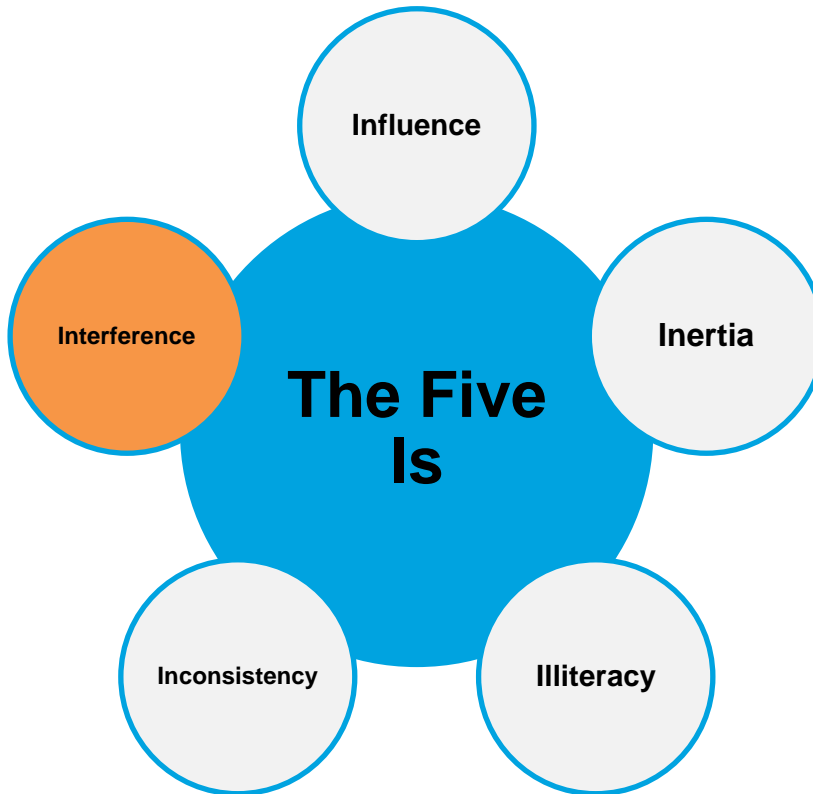
# Strategy Development Challenges



*Inconsistency* stems from not following best practices or the principles / requirements of master planning documents.

Reasons for failure during the Smart Sustainable City Strategy Development process

# Strategy Development Challenges



*Interference* refers to unnecessary intervention by influential parties or stakeholders in the strategy development processes. This may take the form of rejection of planning advice or application of political pressure.

Reasons for failure during the Smart Sustainable City Strategy Development process

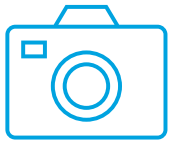


## 2. Digital Transformation Strategy Opportunities in Cities and Communities

# Digital Transformation for the Sustainable Development Goals



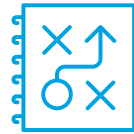
# Benefits of Digital Transformation Strategy Planning



Helping Cities  
visualize the  
bigger picture



Help provide a  
strong  
framework for  
investment



Adaptable to a  
changing  
environment



Responsive to  
citizens' needs



Participation  
from citizens  
at all levels



Accountability  
to help monitor  
results



# Opportunities for Cities Implementing a Digital Transformation Strategy

- ➔ Support Service Delivery
- ➔ Improve Data management and Data Analysis
- ➔ Increase Citizen Engagement
- ➔ Improve Automation
- ➔ Support City Level Governance
- ➔ Promote Coordination
- ➔ Improve Administration and Project Management
- ➔ Promote Geospatial Mapping
- ➔ Support City Wide Integration



### 3. Key Tools for Digital Transformation Strategy for Cities and Communities

# Introduction to Tools for Developing a Digital Transformation Strategy

Tool #1: City  
Leaders'  
Guide

Tool #2: Smart  
Sustainable  
City Strategy

Tool #3:  
Engaging  
Stakeholders

Tool #4: Case  
Studies &  
Handbook

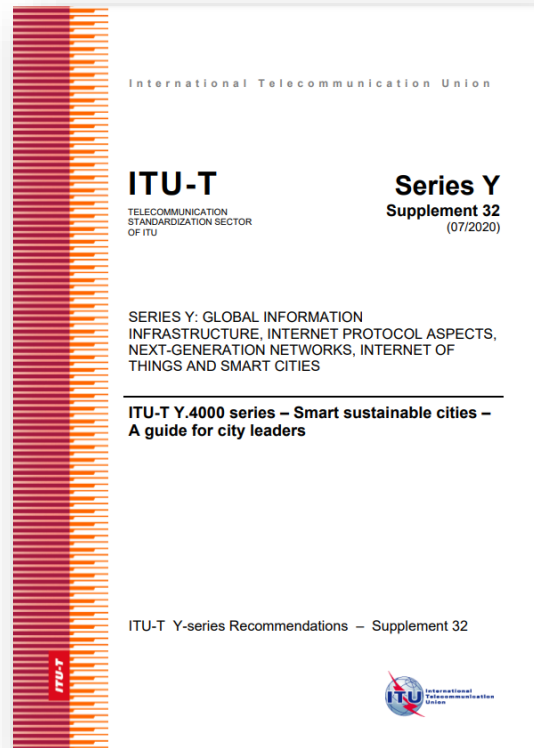
## Tool #1



## City leaders' guide



# A Guide for City Leaders



ITU-T Series Y Supplement 32:  
'Smart sustainable cities - A guide  
for city leaders'



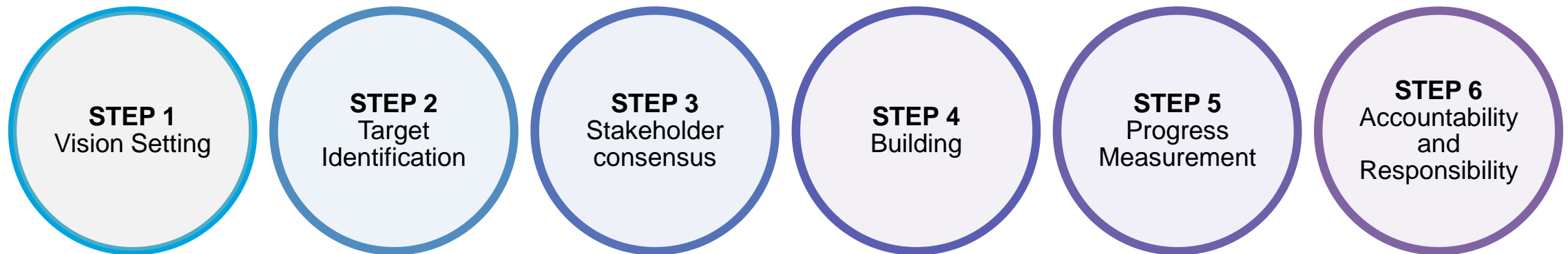
# A Guide for City Leaders

As this is a cyclical process, a city may revisit the various stages as needed, even once it achieves its desired level of smartness and sustainability.



ITU-T Series Y Supplement 32: 'A guide for city leaders'

# A Guide for City Leaders



# A guide for City Leaders

## Step 1: Vision Setting



# A Guide for City Leaders

## Step 1: Vision Setting

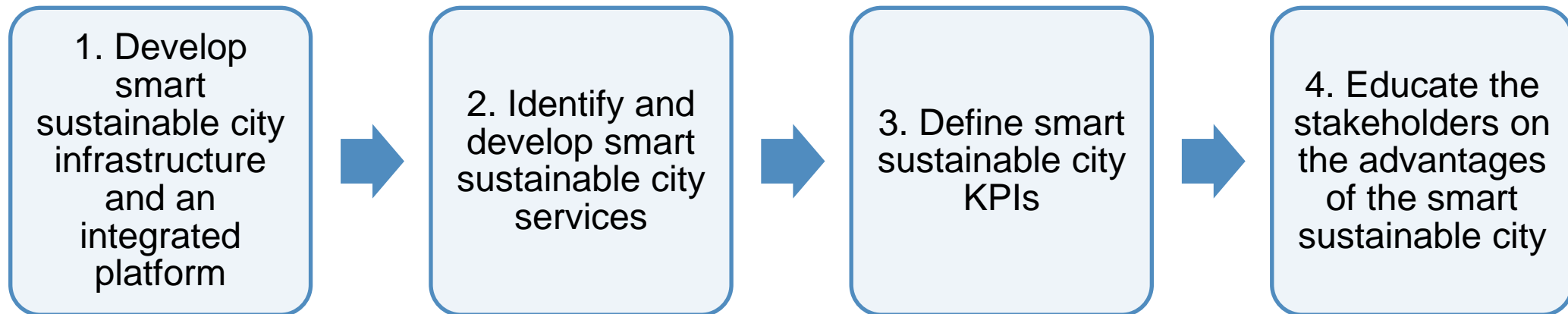
1

Asking questions such as:

- What are our current strengths as a city?
- Who are our potential smart city stakeholders?
- Where are some of our weaknesses as a city?
- What are some short term and long-term opportunities?
- What are the current trends in cities?
- What are the associated threats?

# A Guide for City Leaders

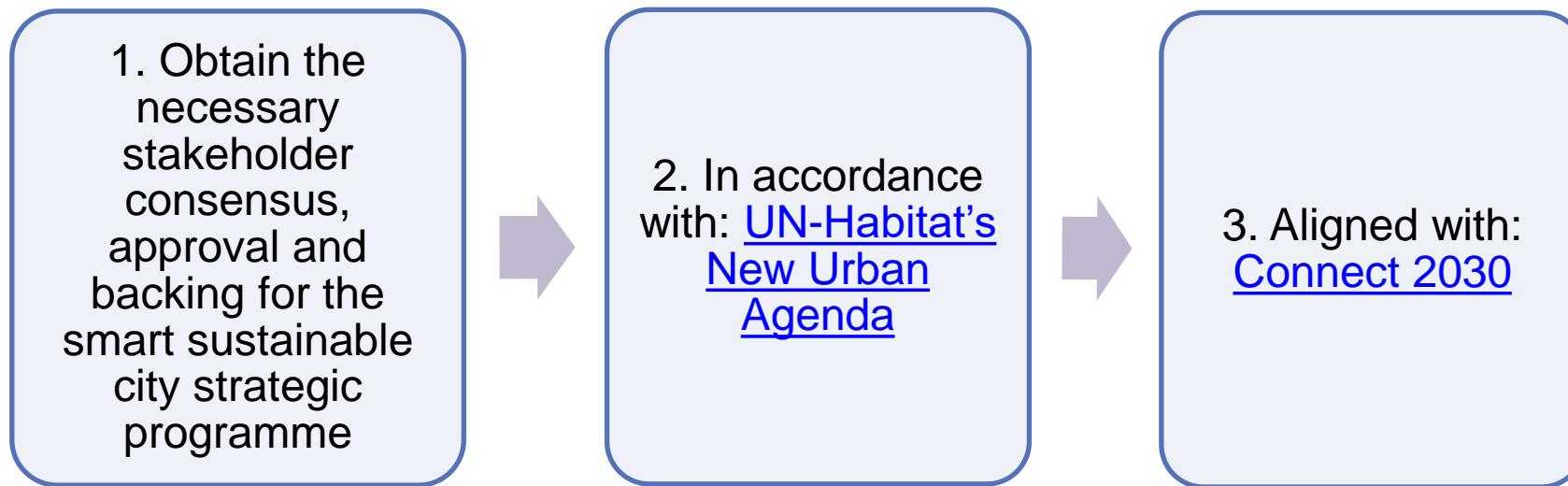
## Step 2: Target Identification





# A Guide for City Leaders

## Step 3: Stakeholder Consensus



# A Guide for City Leaders

## Step 4: Building



# **A Guide for City Leaders**

## **Step 5: Progress Measurement**

Monitor and evaluate a work programme required to achieve the smart sustainable city targets, including close coordination and collaboration among smart sustainable city stakeholders, as well as an assessment on basis of KPIs

# **A Guide for City Leaders**

## **Step 6: Accountability and Responsibility**

Evaluate, report and learn from the smart sustainable city process and related experiences, including through an assessment of implementation of the work programme and analysis of strengths and shortcomings



## Tool #2

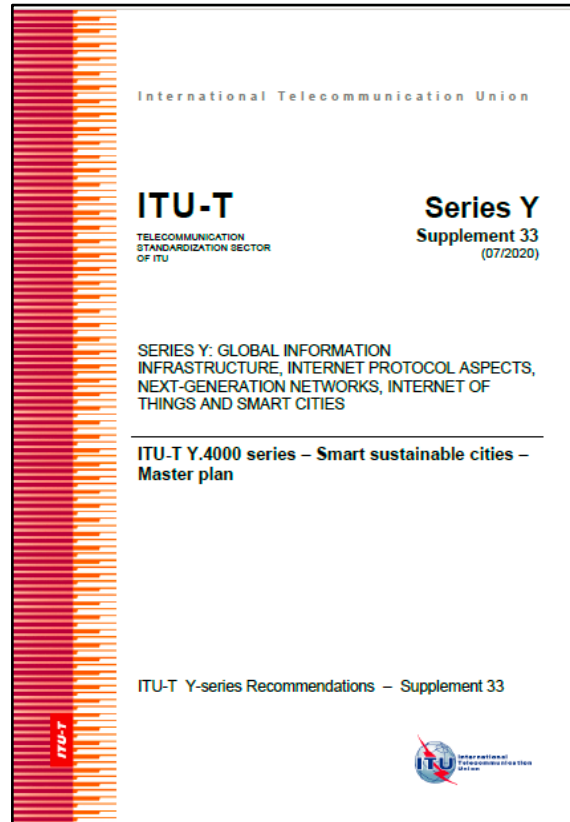


## Smart Sustainable City Strategy



# Smart Sustainable City Strategy

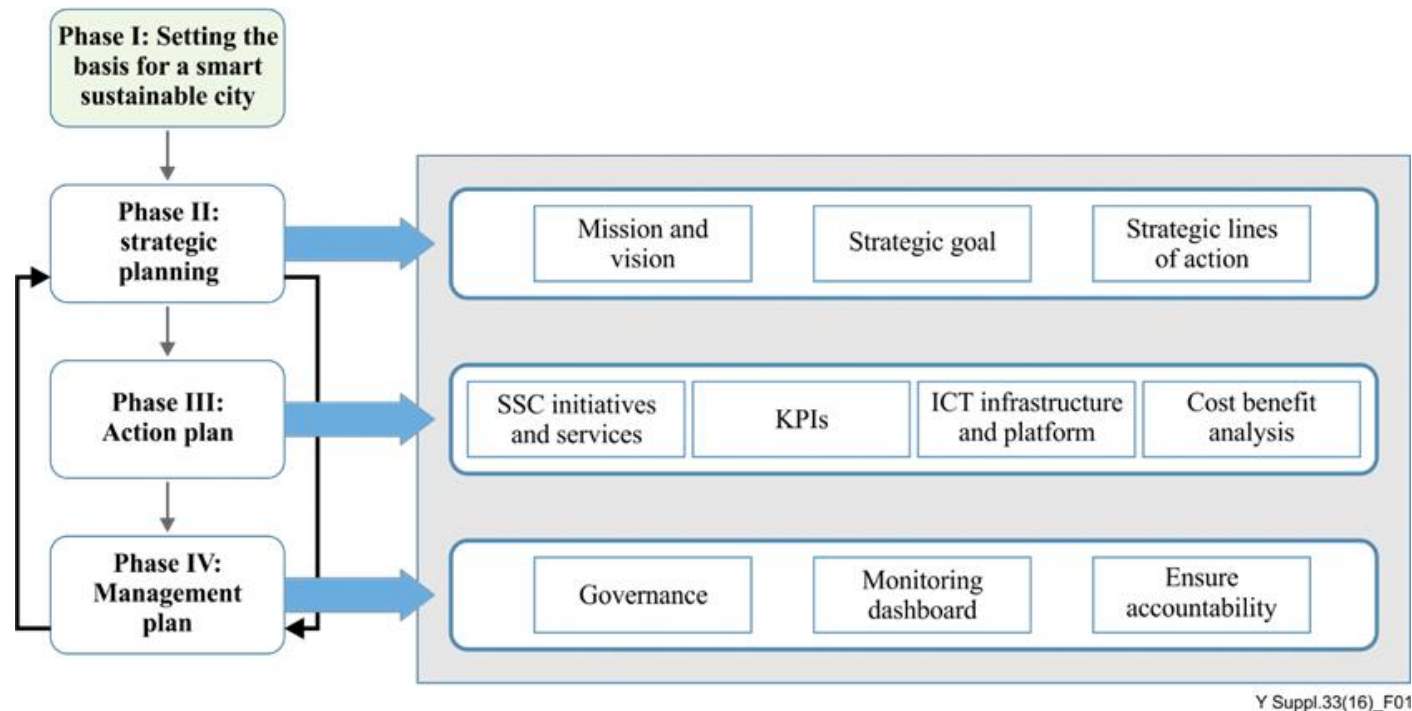
## ITU Resources



ITU-T Series Y Supplement 33:  
'Smart sustainable cities – Master  
Plan

# Smart Sustainable City Strategy

## The Smart Sustainable City Strategy Planning Framework



ITU-T Series Y Supplement 33: 'Master Plan'

# Smart Sustainable City Strategy

## Four Phases

There are four general phases that every city can use to develop its smart sustainable city strategy:





# Smart Sustainable City Strategy Planning

## Phase 1: Setting the basis for a smart sustainable city

When embarking on the city's smart sustainable city master planning process, it is important to ask some key questions to establish the purpose, importance and tone of the planning process:



Why is Smart Sustainable City Strategy Development important for our city?

Where is our city starting its Smart Sustainable City Strategy Development from?

# Smart sustainable City Strategy Planning

## Phase 1: Setting the basis for a smart sustainable city

This self-assessment can determine which components should be included in the Smart Sustainable City Strategy Development process.

	Description	ITU guide	Already exists?	Include in workplan?
<b>Key city facts and data</b>	A document that summarizes the relevant information for strategy development purposes	<ul style="list-style-type: none"> <li>ITU-T Supplement Y.39: Key performance indicators definitions for smart sustainable cities and communities</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Stakeholder list</b>	A list of all potential smart sustainable city stakeholders	<ul style="list-style-type: none"> <li>ITU-T Supplement Y.34: Setting the stage for stakeholders' engagement</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Stakeholder engagement plan</b>	A plan for engaging the identified smart sustainable city partners and stakeholders	<ul style="list-style-type: none"> <li>ITU-T Supplement Y.34: Setting the stage for stakeholders' engagement</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Strategic assessment</b>	The strengths, areas of improvement and areas of opportunities and investment for the city or community from a smart sustainable city lens	<ul style="list-style-type: none"> <li>ITU-T Supplement Y.32: A guide for city leaders</li> <li>ITU-T Supplement Y.33: Master plan</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Smart sustainable city vision</b>	A smart sustainable city vision to provide an ultimate goal that the smart sustainable city strategy is working towards	<ul style="list-style-type: none"> <li>ITU-T Supplement Y.32: A guide for city leaders</li> <li>ITU-T Supplement Y.33: Master plan</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

# Smart Sustainable City Strategy Planning

## Phase 1: Setting the basis for a smart sustainable city

Table Continued

	Description	ITU guide	Already exists?	Include in workplan?
<b>Strategic areas and goals</b>	The broad smart sustainable city strategic areas or subjects to focus on, along with specific goals for each smart sustainable city strategic area	<ul style="list-style-type: none"> <li>• ITU-T Supplement Y.32: A guide for city leaders</li> <li>• ITU-T Supplement Y.33: Master plan</li> <li>• ITU-T Supplement Y.53: IoT use cases</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Prioritized action items</b>	The specific action items to activate the smart sustainable city plan	<ul style="list-style-type: none"> <li>• ITU-T Supplement Y.33: Master plan</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Master plan</b>	A written plan to convey the smart sustainable city undertaking	<ul style="list-style-type: none"> <li>• ITU-T Supplement Y.33: Master plan</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Action plan</b>	A smart sustainable city implementation workplan	<ul style="list-style-type: none"> <li>• ITU-T Supplement Y.33: Master plan</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<b>Measurement and evaluation plan</b>	The key performance indicators to measure outcomes against the smart sustainable city plan	<ul style="list-style-type: none"> <li>• ITU-T Supplement Y.32: A guide for city leaders</li> <li>• ITU-T Supplement Y.39: KPI definitions for SSC</li> </ul>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

# Smart Sustainable City Strategy Planning

## Phase 1: Setting the basis for a smart sustainable city

Key success factor assessment: Some sample questions

	Yes	Maybe	No
Is developing a smart sustainable city plan seen as necessary by the key stakeholders?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will the Smart sustainable City Strategy Development process be seen as objective and transparent?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are key stakeholders ready to collaborate and work together?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Smart Sustainable City Strategy Planning

## Phase 1: Setting the basis for a smart sustainable city

Smart Sustainable City Project Planning Team and Terms of Reference:

Element	Details
Purpose	
Responsibilities	
Membership	
Governance	
Meetings	
Resources	



# Smart Sustainable City Strategy Planning

## Phase 2: Strategic Planning

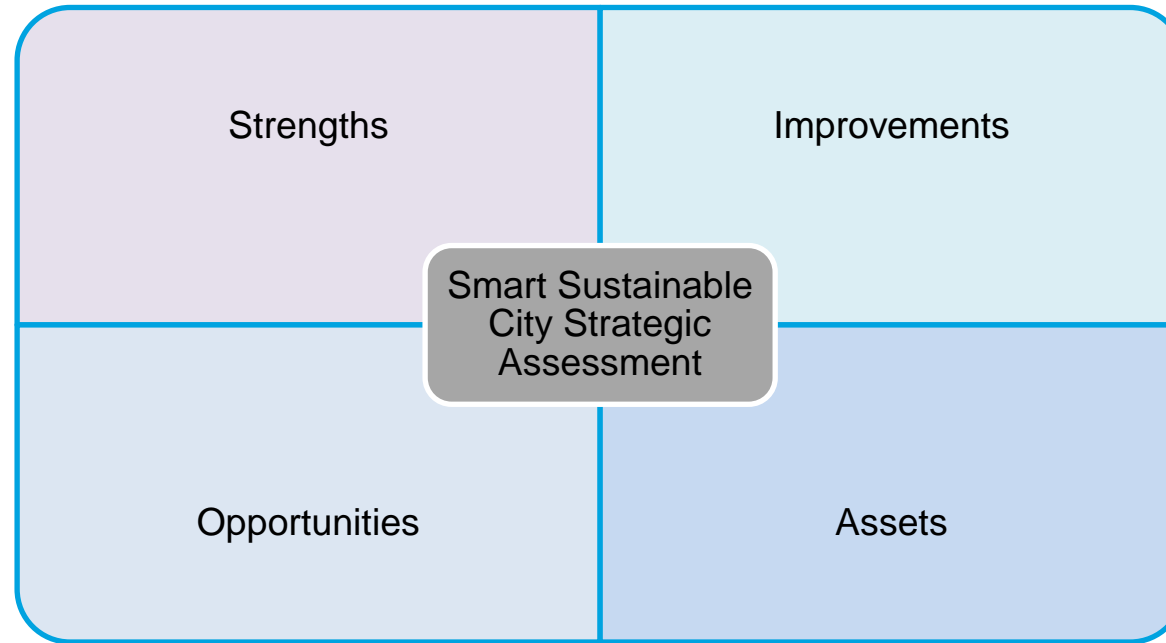
Key city facts and data

City profile	City technology asset categories	Current smart sustainable city programmes or initiatives	Past smart sustainable city programmes or initiatives
<ul style="list-style-type: none"><li>• Population:</li><li>• Size:</li><li>• Urban Density:</li><li>• GDP:</li><li>• Total Budget:</li></ul>	<ul style="list-style-type: none"><li>• Category 1 (e.g., Transportation Network)</li><li>• Category 2</li></ul>	<ul style="list-style-type: none"><li>• Programme 1</li><li>• Programme 2</li></ul>	<ul style="list-style-type: none"><li>• Programme 1</li><li>• Programme 2</li></ul>

# Smart Sustainable City Strategy Planning

## Phase 2: Strategic Planning

Smart sustainable city strategic assessment:



# Smart Sustainable City Strategy Planning

## Phase 2: Strategic Planning

Smart sustainable city visioning: A vision is necessary for providing direction to the Smart Sustainable City Strategy Development process. Developing the smart sustainable city vision statement includes the following steps.

- ① Asking questions such as:
  - What may the city look like in a given number of years, e.g., 10 years?
  - What could the economic aspects of the city look like then?
  - What may be different then from the present?
  - What may be similar then to the present?
- ② Shortlisting descriptive words, images or phrases that capture the ideal smart sustainable city vision of the city in the aforementioned timeframe.
- ③ Bringing these together in a smart sustainable city vision statement for the city.

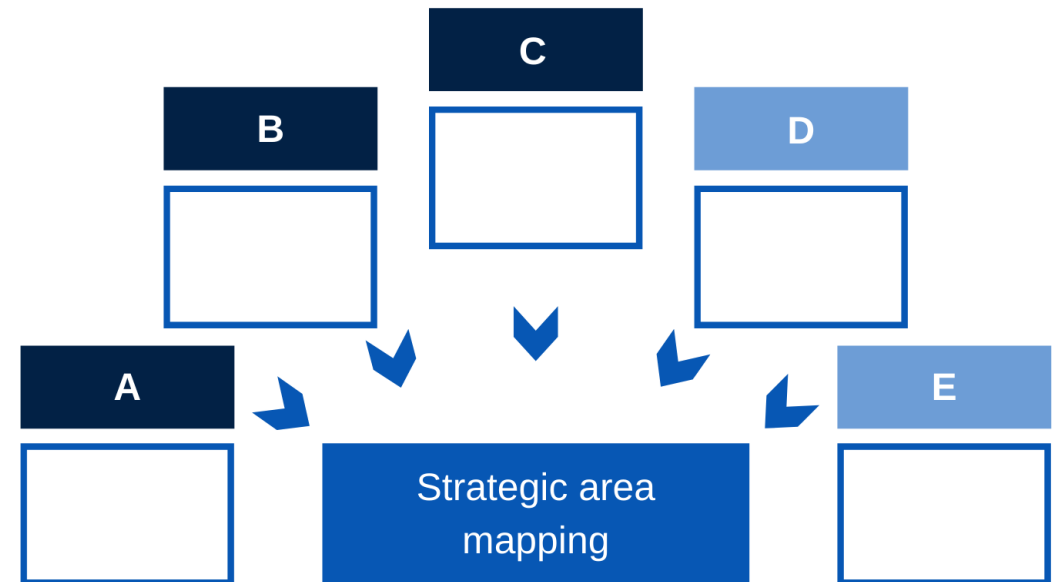
# Smart Sustainable City Strategy Planning

## Phase 2: Strategic Planning

Smart sustainable city strategic area identification:

The smart sustainable city vision can be recorded at the centre of this map, and all brainstormed strategic areas in boxes A to E.

The darker boxes A, B and C would signify those chosen by voting / consensus as the top three target smart sustainable city strategic areas.



# Smart Sustainable City Strategy Planning

## Phase 2: Strategic Planning

Smart sustainable city strategic area goals:

Vision	
Strategic Area	Strategic Goals(s)
1.	
2.	

Action plan development:

Vision	
Strategic Area	Action Ideas(s)
1.	
2.	



# Smart Sustainable City Strategy Planning

## Phase 3: Action Plan

Prioritizing activities (with some examples filled in):

Action	Financially Realistic	Ease of Implementation	Partner Benefits	Score
	(1=low degree; 3=moderate degree; 5=high degree)			
Develop the smart sustainable city website	5	6	4	15
Smart sustainable city marketing campaign	3	4	5	12
Smart sustainable city initiative 1	3	3	5	11
Action X				
Action Y				
Action Z				

# Smart Sustainable City Strategy Planning

## Phase 3: Action Plan

Prioritizing activities (with some examples filled in):

Vision	Strategic Area	Strategic goal (if applicable)	Action
Record your vision here			

# Smart Sustainable City Strategy Planning

## Phase 4: Management plan

Strategic Area	Evaluation Question	Information Source	Method	Responsibility
XX				
Overall				

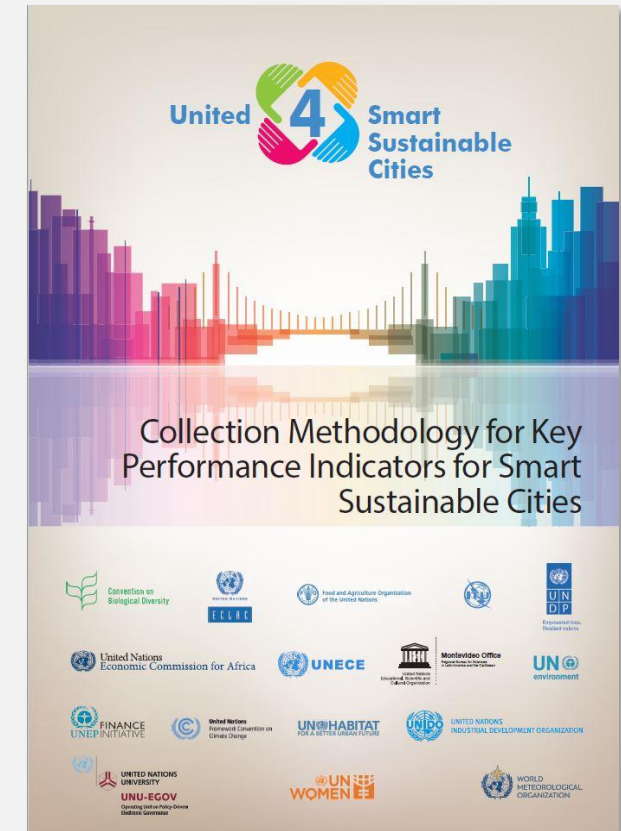
# Smart Sustainable City Strategy Planning

## Phase 4: Management plan

Monitoring using U4SSC KPIs for smart sustainable cities

The U4SSC KPIs are a tool that cities and communities can use to monitor, benchmark, compare and analyze their smart sustainable city implementation results.

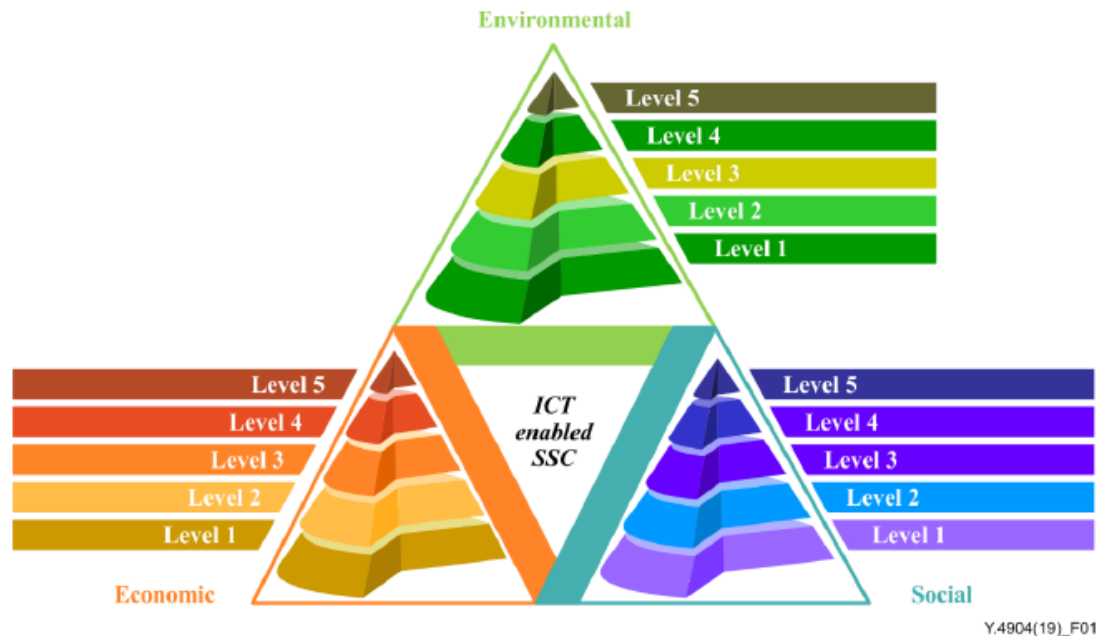
The Collection Methodology document provides cities and communities with a methodology on how to collect the data or information linked to the U4SSC KPIs. Cities and communities are encouraged to periodically check their performances against the recommended indicators listed in Recommendation ITU-T Y.4903/L.1603 and the Collection Methodology document in order to improve their performance.



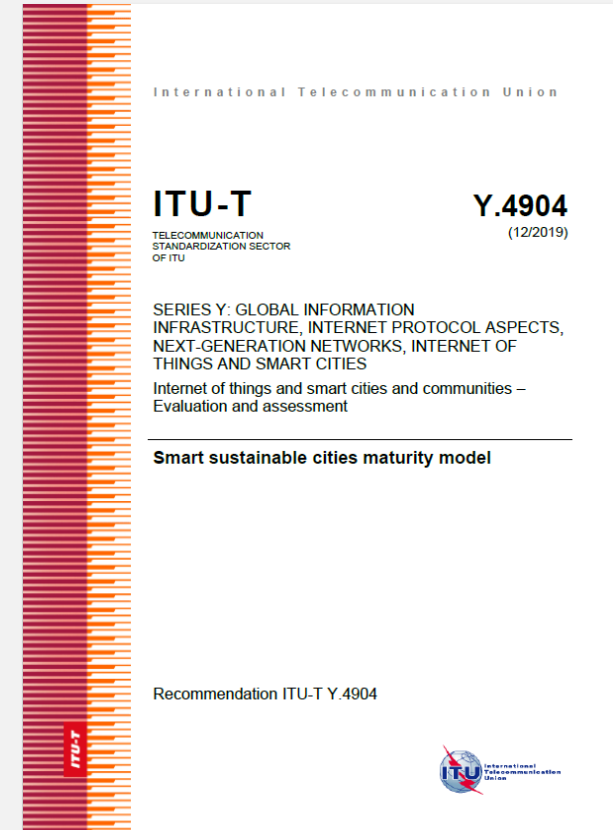
# Smart Sustainable City Strategy Planning

## Phase 4: Management plan

Accountability through maturity model



Smart sustainable city maturity model (SSC-MM)





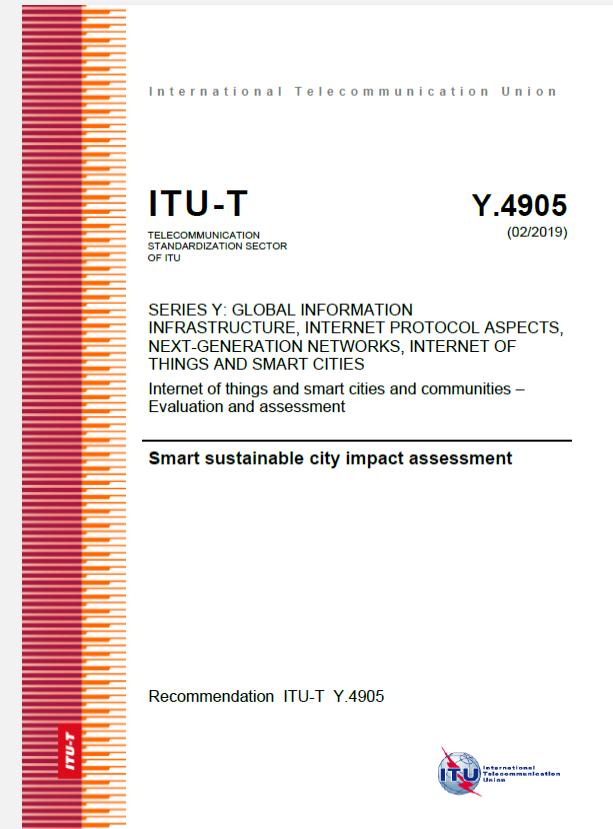
# Smart Sustainable City Strategy Planning

## Phase 4: Management plan

Accountability through impact assessment



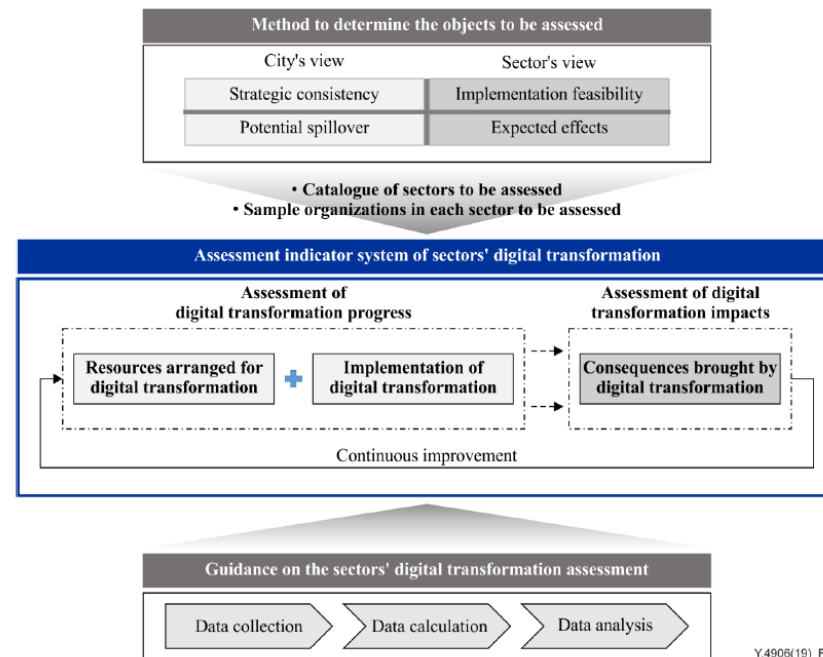
Smart sustainable city impact assessment types



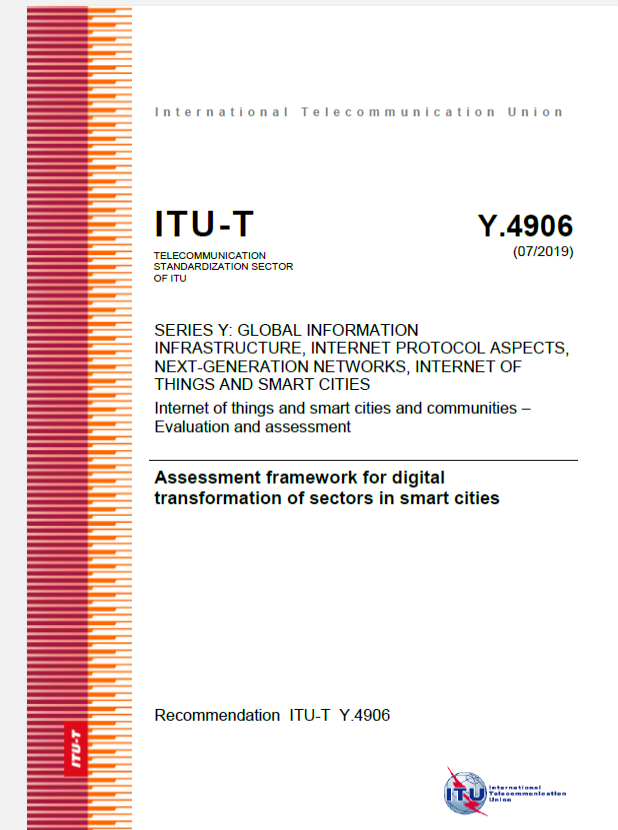
# Smart Sustainable City Strategy Planning

## Phase 4: Management plan

Accountability through sector assessment



Overview of the assessment framework for digital transformation of sectors



## Tool #3

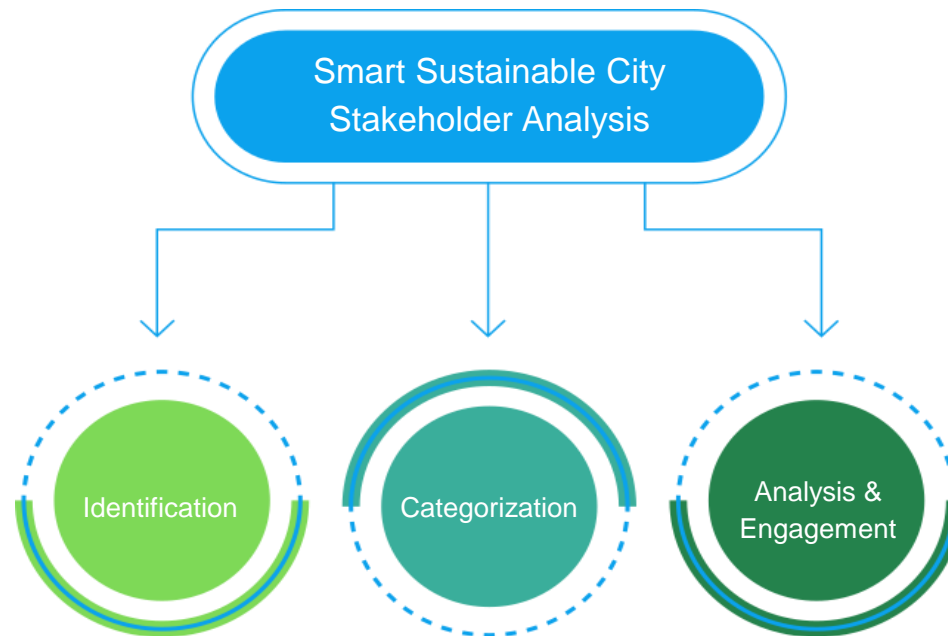


## Engaging Stakeholders

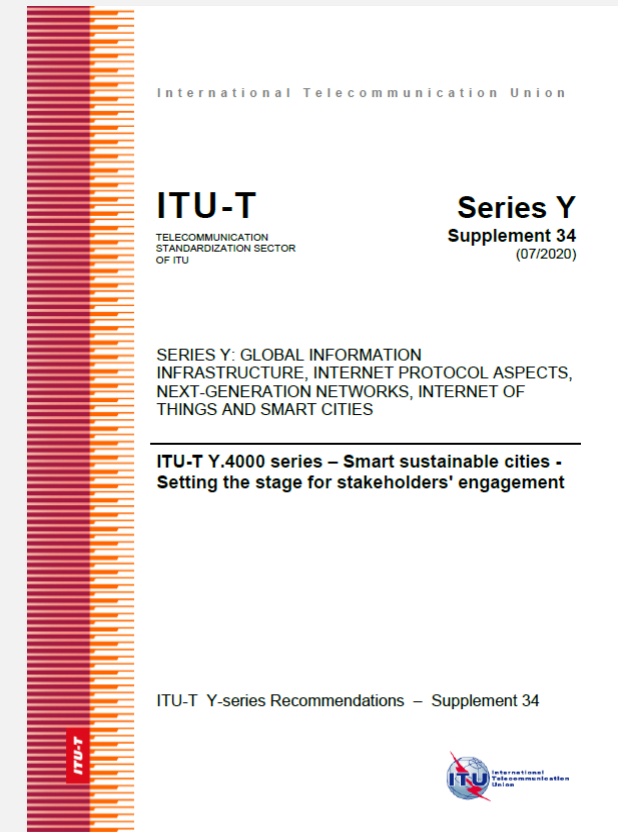


# Setting the Stage for Stakeholder Engagement

Full smart sustainable city stakeholder analysis process:

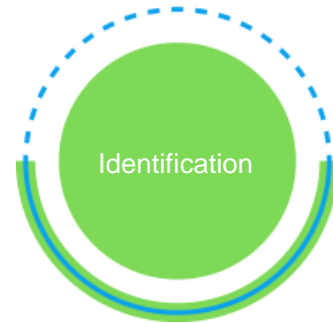


ITU-T Series Y Supplement 34: 'Setting the stage for stakeholder engagement'



# Setting the Stage for Stakeholder Engagement

## Step 1: Identification

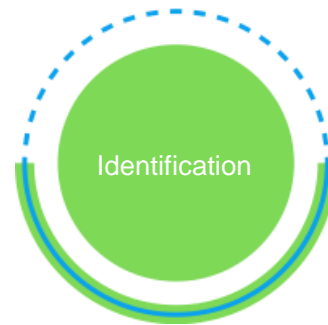


Stakeholder selection questions:

Questions	List of Partners/Stakeholders
Who should/could be involved?	
Who might benefit?	
Who might be negatively affected?	
Who should be included because of their relevant formal position?	
Who should be included because they have control over relevant resources?	
Who has the power to hinder or block implementation?	
Which groups are excluded?	

# Setting the Stage for Stakeholder Engagement

## Step 1: Identification



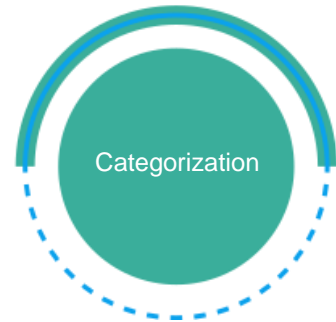
The following checklist can be used to narrow down your city's stakeholders:

<input type="checkbox"/>	Municipalities, city councils and city administrations	<input type="checkbox"/>	International, regional and multilateral organizations
<input type="checkbox"/>	National and regional governments	<input type="checkbox"/>	Businesses and business associations
<input type="checkbox"/>	City services companies	<input type="checkbox"/>	Academia, research orgs. & specialized bodies
<input type="checkbox"/>	Utility providers	<input type="checkbox"/>	Residents and residents' organizations
<input type="checkbox"/>	ICT companies	<input type="checkbox"/>	Urban planners
<input type="checkbox"/>	NGOs	<input type="checkbox"/>	Standardization bodies

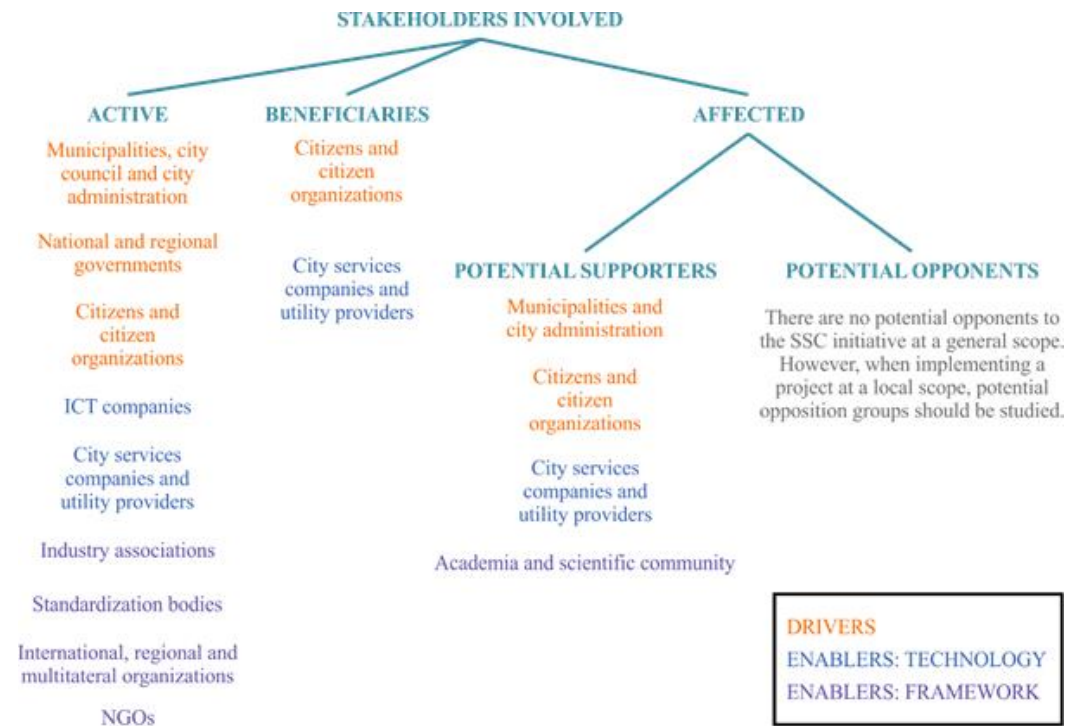


# Setting the Stage for Stakeholder Engagement

## Step 2: Categorization



General classification of stakeholders:

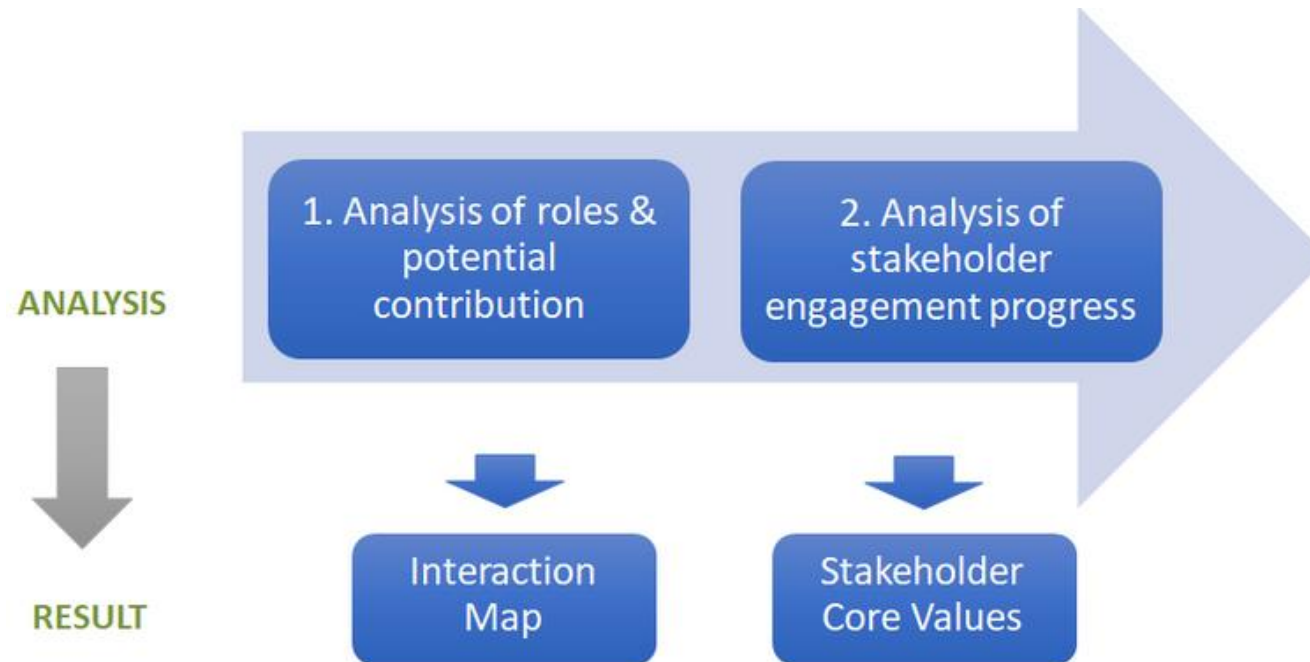


# Setting the Stage for Stakeholder Engagement

## Step 3: Analysis & Engagement



The components of stakeholder and engagement analysis are:



# Setting the Stage for Stakeholder Engagement

## Step 3: Analysis & Engagement



A

Stakeholder analysis:

No	Aspect	Details
1	<b>Scale and Sector</b>	The scale at which the stakeholder operates e.g. local, regional or national scale e.g. public or private sector
2	<b>Aims &amp; Challenges</b>	The key objectives or advantages they seek from their involvement in SSCs
3	<b>Potential</b>	Their knowledge, experience and know-how
4	<b>Constraints</b>	The issues that limit the realization of their role within SSC, including lack of coordination, lack of expertise, limited financial resources, etc.
5	<b>Role and Contributions</b>	The role of the stakeholder with respect to SSC's goals, and the contributions towards their achievement.

Reiterative Process

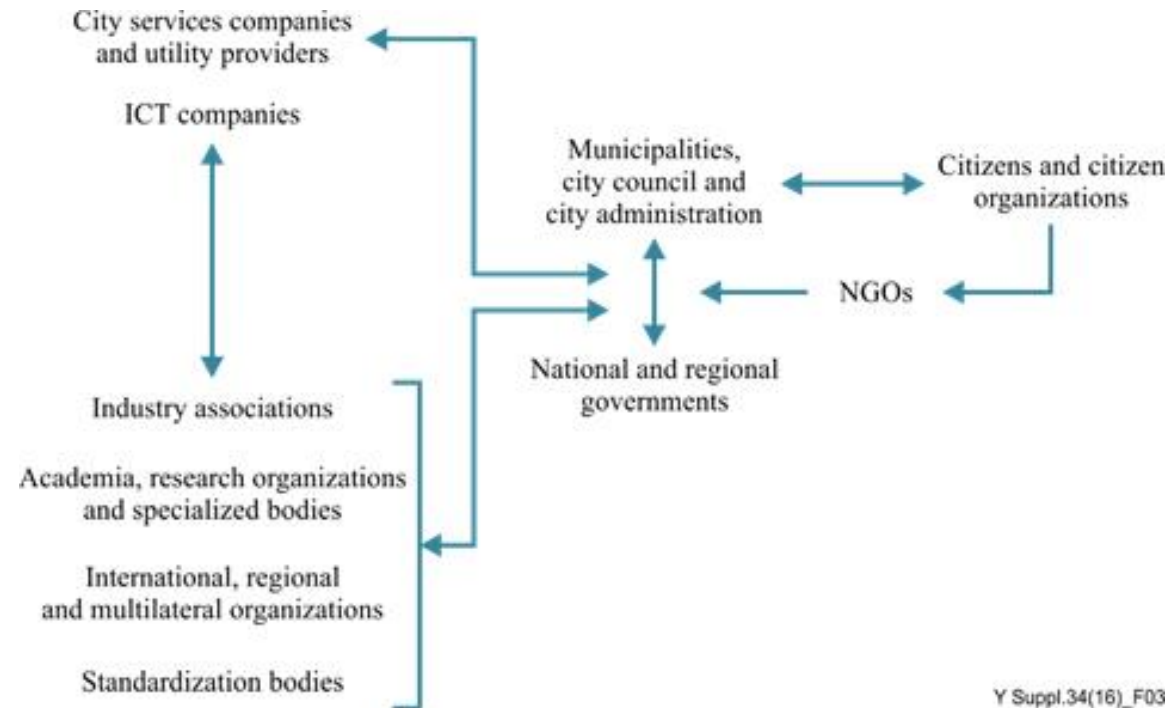
# Setting the Stage for Stakeholder Engagement

## Step 3: Analysis & Engagement



B

Stakeholder analysis:



Y Suppl.34(16)\_F03

# Setting the Stage for Stakeholder Engagement Results

A complete smart sustainable city stakeholder analysis table can look like the following example:

Stakeholder	Scale or Sector	Aims and challenges		Potential and constraints		Role in smart sustainable city rollout
Municipalities, city council and administration	Local Public	<ul style="list-style-type: none"> <li>• Increase efficiency (energy and economy)</li> <li>• Increase environmental sustainability</li> <li>• Aim to provide residents the best service</li> </ul>	<ul style="list-style-type: none"> <li>• Shrinking budgets</li> <li>• Growing voter demand for transparency and resident participation</li> <li>• Pressure by local, national and international agreements &amp; targets for sustainable development</li> </ul>	<ul style="list-style-type: none"> <li>• Expertise on city management</li> <li>• In-charge of city services provision</li> </ul>	<ul style="list-style-type: none"> <li>• Lack of inter departmental coordination</li> <li>• Lack of professionals with smart sustainable city specific knowledge</li> <li>• Budget allocation constraints</li> </ul>	<ul style="list-style-type: none"> <li>• Strong driver of SSC</li> <li>• Promote smart sustainable city initiatives and decide the roadmap to follow and specific solutions to be implemented</li> <li>• Engage residents and communicate benefits of SSC</li> <li>• Monitor city services; define KPIs &amp; evaluate</li> <li>• Promote smart sustainable city services provision and integrated management</li> </ul>

# Innovation and Participation in Cities



## Smart Governance

Dubai Government  
Electronic shared services

Singapore: A Smart  
Sustainable City on the  
horizon

Fit-for-purpose land  
register



## Smart People

The Seoul Open Data  
Plaza

Skill development and  
entrepreneurship - India



## Smart Economy

Dubai: The first city on  
the blockchain

Airport PPP experience  
in India

Maribor, Slovenia PPP

London Green Fund





## Tool #4



## Local Online Service Index (LOSI)



# United Nations E-Government Survey

## Local Online Service Index (LOSI)

**Municipalities are closer to people** more than national/federal government as it deals with daily activities of citizens

**Assessment initiatives** designed toward assessing e-Government development **at the local level** still seem to **be at an early stage**

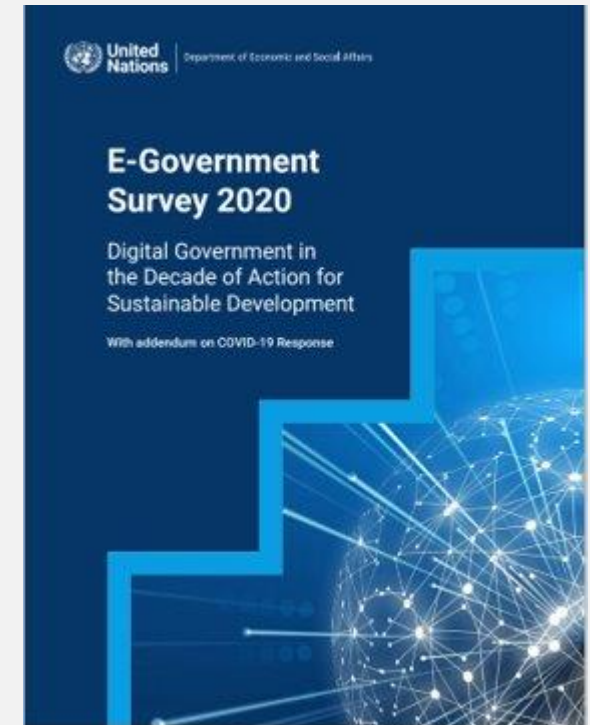
**Help cities measure their progress**, what they have achieved, and where they stand now against a set of clearly defined criteria

Shape wide agreement toward consider **LOSI as a common and acceptable base ground** that allows accurate international comparisons among cities as well as easing the process of cities comparability over time.

**A motivation for cities to improve** and further develop online public services and also a healthy competition among cities themselves.

# E-Government Survey Local Online Service Index (LOSI)

Launched in 2018, the Local Online Service Index (LOSI) represents the latest major addition to the E-Government Survey methodology. The UN DESA-developed LOSI assessment captures the state of the development of e-government service provision at the city level across the United Nations Member States.



# Local Online Service Index (LOSI) Methodology

The Local Online Service Index (LOSI) is composed of 86 indicators in 2022 edition

Each indicator is a binary question in the Local Government Online Service Questionnaire (LSQ) – similar to Online Service Index (OSI) at national level

Each city portal was assessed by at least two researchers who conducted the assessment in the country's national language the city belongs to



Indicators fall in 5  
Categories

# What is LOSI?

The Local Online Service Index (LOSI) was initiated in 2018 as a pilot study assessing portals in 40 cities and seeks to continue to provide evidence-based data to contribute to the assessment of progress made in local e-government development.


The latest 2022 edition with 86 indicators looked at the most populous city in each of the 193 UN member states. The indicators fall in 5 criteria: institutional framework (8), content (25), services (18), participation (17), and technical (18).





# Local Government Questionnaire (LGQ)

United Nations E-Government Survey – Local Government Questionnaire (LGQ)



**Local Government Questionnaire (LGQ) for the United Nations E-Government Survey**

The objective of this questionnaire is to gather information from local governments/municipalities in preparation for the upcoming United Nations E-Government Survey. For the first time in 2018, the United Nations E-Government Survey assessed 40 pilot cities. The 2020 Survey featured 100 cities/local government websites assessment and the upcoming survey of 2022 has increased to 199 cities. The responses will be shared online in the [UN E-Government Survey Knowledge Portal](#) unless otherwise requested. For any question about this questionnaire, please contact [info@un.org](mailto:info@un.org)

City name:

Country name:

**I. Institutional Framework**

1. What is the official e-Government<sup>1</sup> portal of the city/municipality? If more than one exists, please list all.

2. Please provide URLs for portals providing specific services/features

- a. E-services<sup>2</sup>:
- b. E-participation<sup>3</sup>:
- c. Open government data<sup>4</sup>:
- d. Public procurement:
- e. Other major portals at the city/municipality level:

Phone:

If yes, is the city/municipality CIO linked to any extent to the national CIO? (by mandate or other type of relation)

**II. Legal Framework**

Is there any legislation on digital governments such as law on access to information or data privacy at the national and/or local levels? ☐ Yes ☐ No

a. If Yes, how do you adopt these in your organization?

3. Does your city/municipality have a Chief Information Officer (CIO)<sup>5</sup> to manage its e-Government programs/strategies?

Name:

Title:

Organization:

E-mail:

<sup>1</sup>E-government or digital government will be used interchangeably in this Survey and is defined as delivering services online and engaging people by using Information and Communication Technologies (ICTs).  
<sup>2</sup>A specific portal where you can see the list of all online services available to the public.  
<sup>3</sup>E-Participation is about fostering civic engagement and open, participatory governance through Information and Communications Technologies (ICTs).  
<sup>4</sup>Open Government Data allows citizens to monitor data streams and thereby improves the accountability and transparency of government. OGD also allows citizens to be aware of important issues and to be part of the decision-making process to address policy issues (e-participation).  
<sup>5</sup>CIO or a similar senior official with a leadership role, sometimes referred as Chief Technology Officer (CTO) or Chief Digital Officer (CDO).

# Local Government Questionnaire (LGQ)

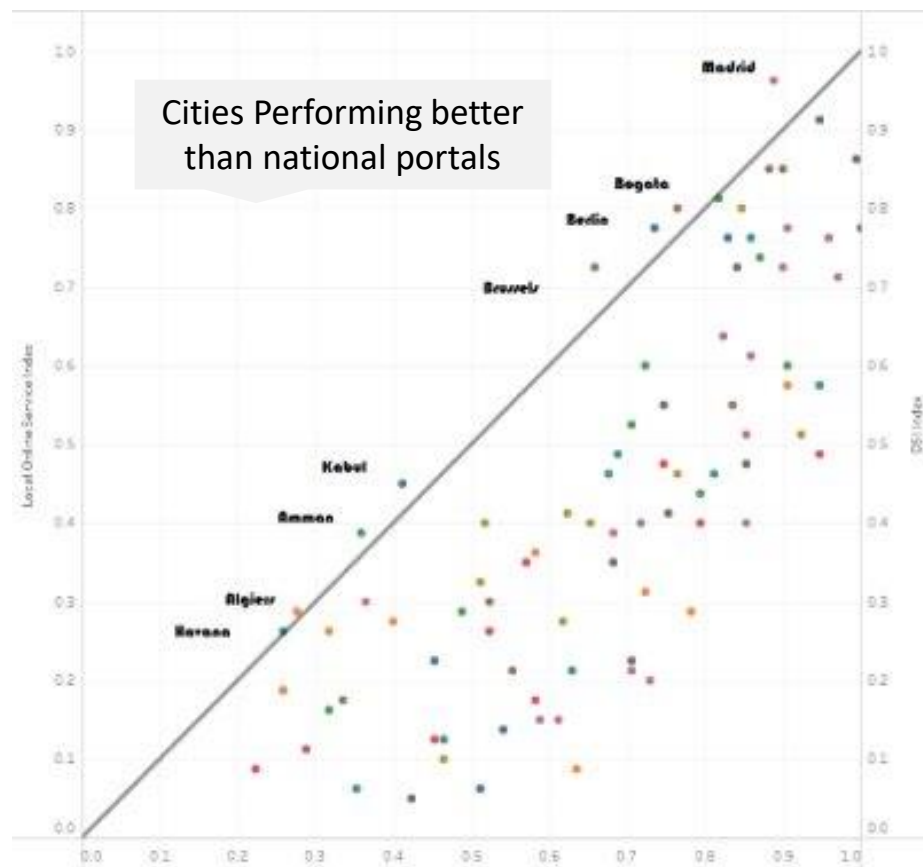
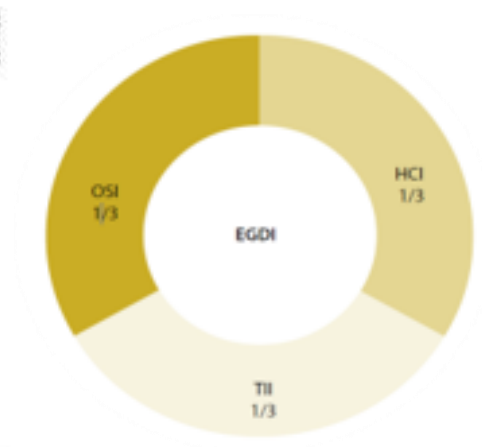


Table 4.1 LOSI and OSI levels: convergence and divergence. (Number and percentage of cities)

	Very high OSI 2020	High OSI 2020	Middle OSI 2020	Low OSI 2020
Very high LOSI 2020	13 (15.1%)	1 (1.2%)	None	None
High LOSI 2020	12 (13.9%)	4 (4.7%)	None	None
Middle LOSI 2020	9 (10.5%)	16 (18.6%)	8 (9.3%)	None
Low LOSI 2020	None	11 (12.8%)	12 (13.9%)	None



## LOSI vs. OSI

In 2020, around 70 percent of the cities surveyed have LOSI levels that are lower than the OSI levels for the countries in which they are located



# Further Information and Getting Involved

For more information about previous LOSI studies including detailed methodology, evaluation results, challenges, opportunities and recommendation for local e-governance, etc., **please visit the City Data Page on UN E-Government Knowledgebase at:**

<https://publicadministration.un.org/egovkb/en-us/Data/City>

UN DESA welcomes collaboration in applying LOSI methodology in different countries. Interested parties are encouraged to **visit the LOSI Pilots Page on UN E-Government Knowledgebase at** <https://publicadministration.un.org/egovkb/en-us/About/LOSI-PILOTS> **or send an email at** [dpidg@un.org](mailto:dpidg@un.org).

## Tool #5

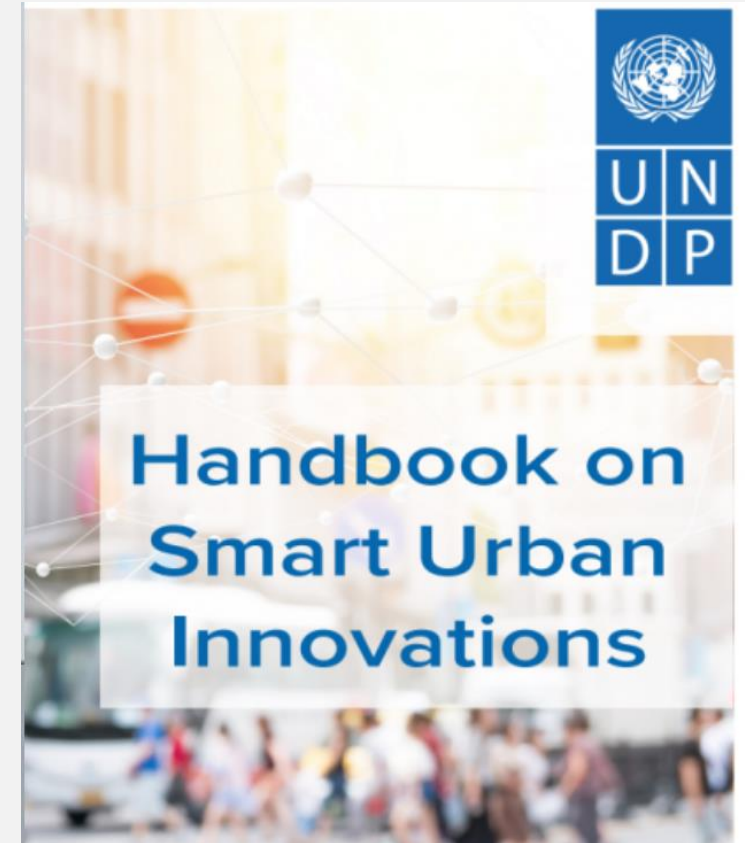


## Case Studies & Handbook



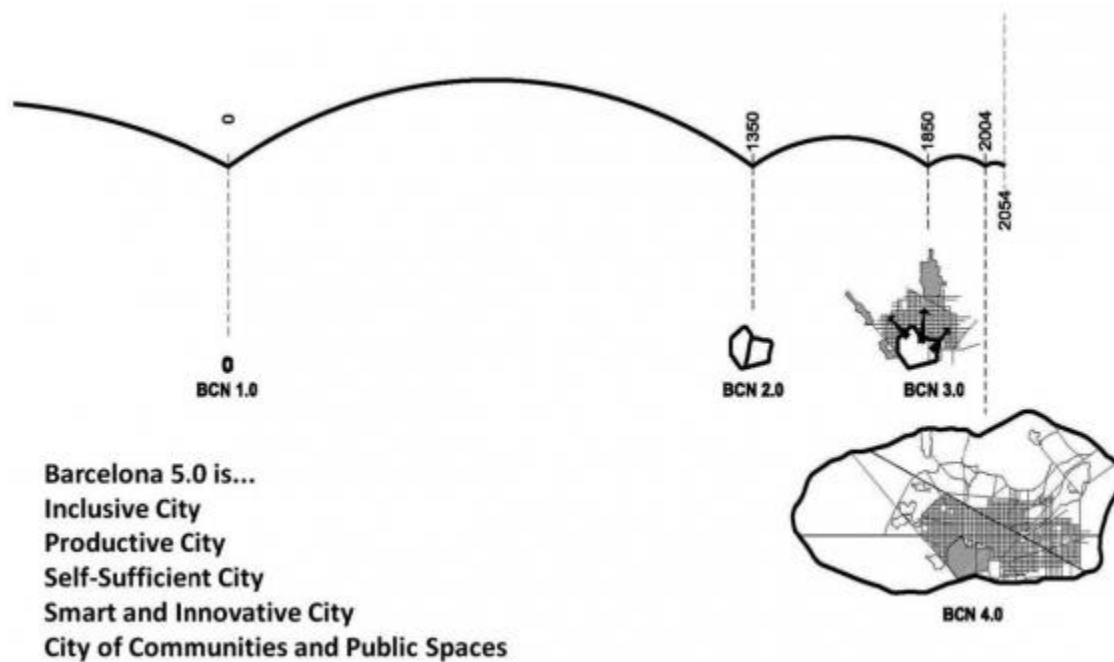
# Smart Sustainable City Strategy Handbook

[Handbook on Smart  
Urban Innovation](#)



# Digital Transformation Strategies

## Case Study: Barcelona, Spain



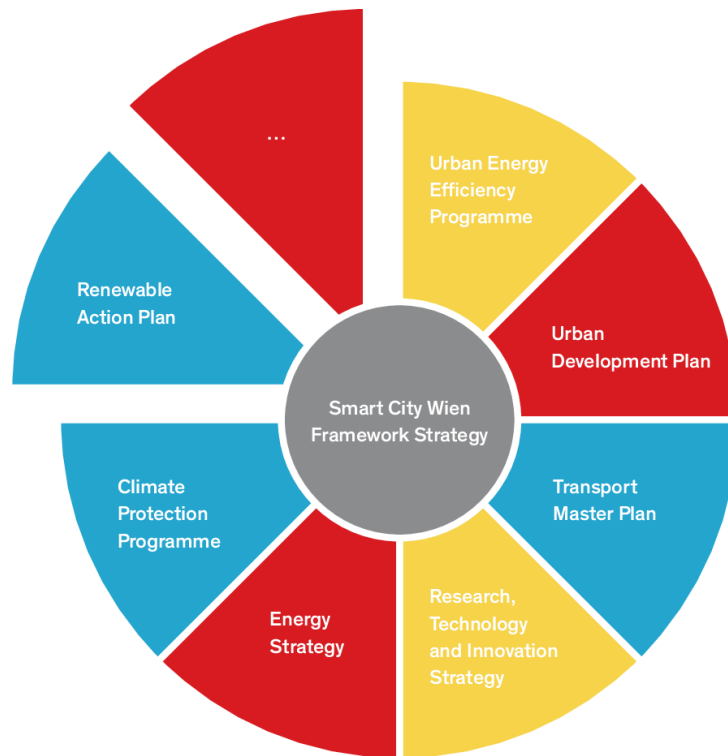
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# Digital Transformation Strategies

## Case Study: Vienna, Austria

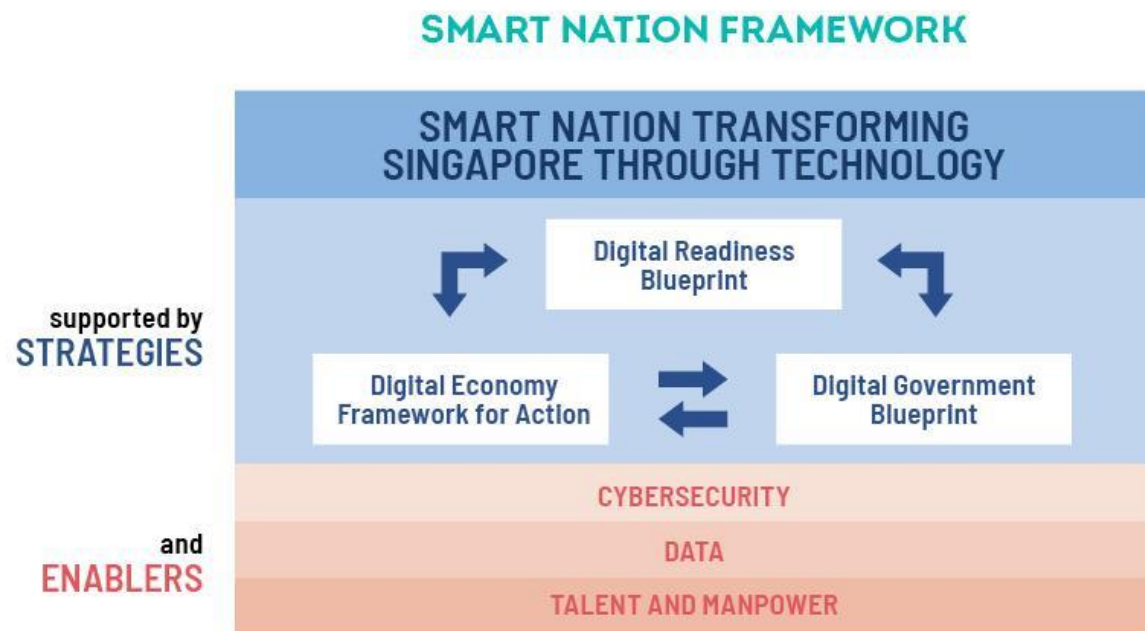


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# Digital Transformation Strategies

## Case Study: Singapore



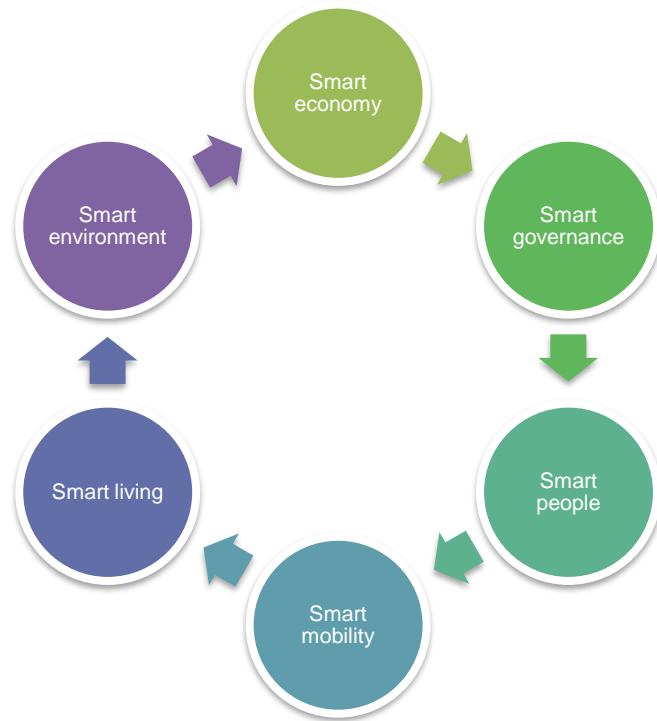
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# Digital Transformation Strategies

## Case Study: Jakarta, Indonesia.



Six components of the Jakarta Smart City framework





# Digital Transformation Strategies

## Case Study: Kampala Smart City — Uganda



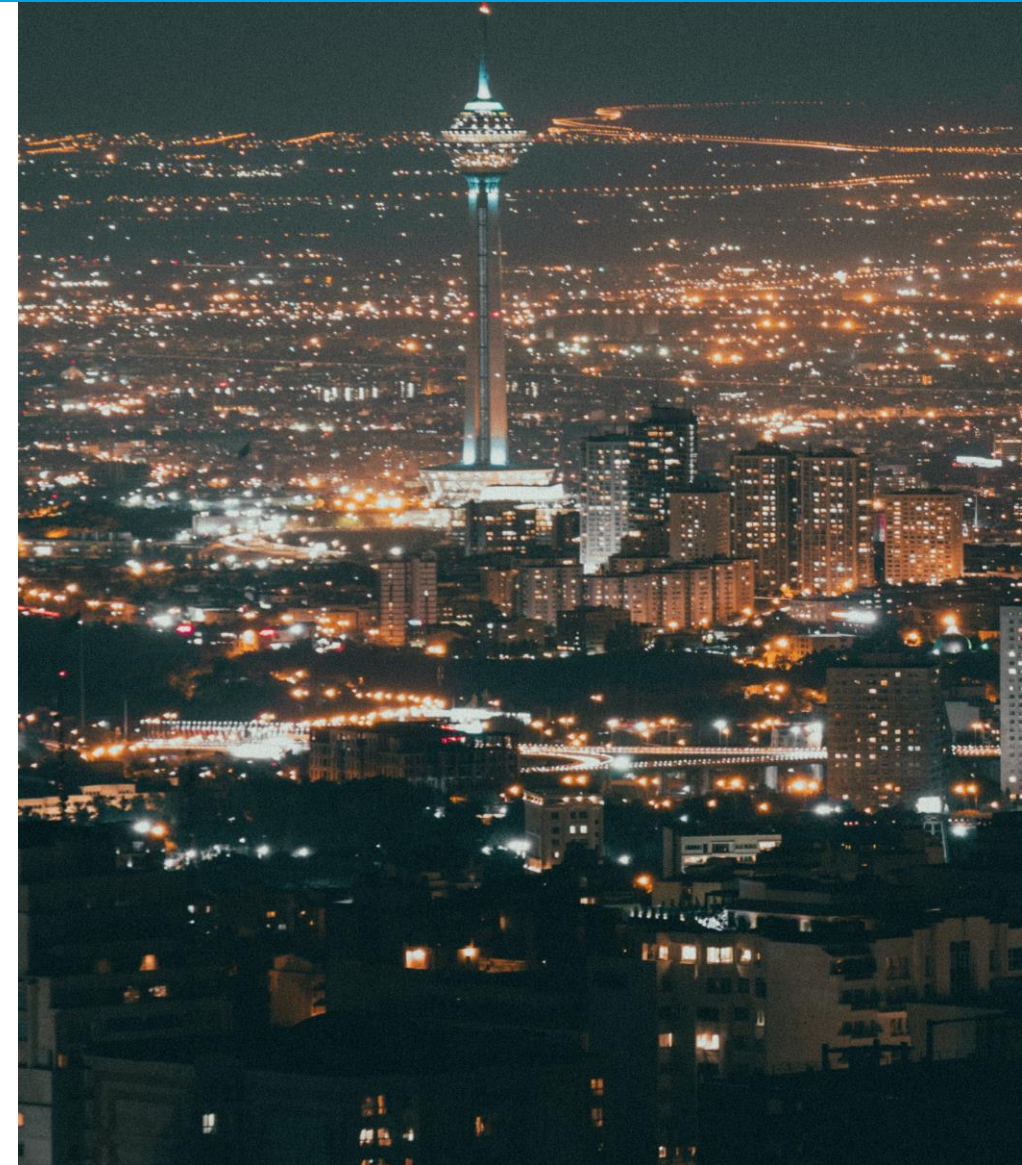
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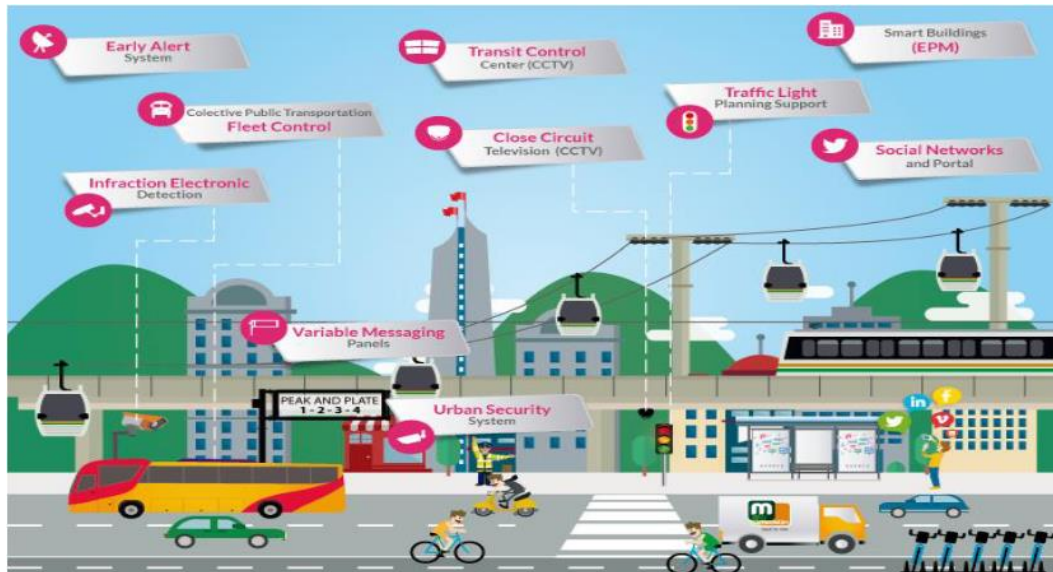
# Digital Transformation Strategies

## Case Study: Smart Tehran Program — Iran



# Digital Transformation Strategies

## Case Study: Medellin, Colombia



[Image Source](#)



## Module 2 – Developing a Digital Transformation Strategy for Cities and Communities

Thank you for completing this Module of the ITU Toolkit on Digital Transformation for People-Oriented Cities and Communities.

We hope that you found the information in this Module useful toward planning and initiating your city or community's digital transformation process.

Please review the resources highlighted within for further details, including valuable real-world use cases, on how to get started on – and optimize from the onset – your city or community's digital transformation journey.



[Toolkit on  
Digital Transformation for  
People-Oriented Cities  
and Communities](#)



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